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26 July 2018

Dear Councillor

## **COUNCIL - THURSDAY, 26TH JULY, 2018**

Please find enclosed, for consideration at next Thursday, 26th July, 2018 meeting of the Council, the following reports that were unavailable when the agenda was printed.

### **Agenda No    Item**

5.     **Declarations of Interest. (Pages 5 - 6)**
8.     **Statement of Accounts 2017/18 (Pages 7 - 8)**

Yours sincerely

Frank Jeffrey

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## **SUPPLEMENTARY REPORT - DECLARATIONS OF INTEREST**

As a result of the decision to consider the recommendations of the Executive on the Westfield Avenue Land Management item in Part I, not Part II, the following declarations of interest can be received in Part I.

In accordance with the Officer Employment Procedure Rules, Peter Bryant (Head of Democratic and Legal Services) has declared an interest in this item arising from him (i) being a member of the Cards Trust, the supporters' club for Woking Football Club, (ii) being a Season Ticket holder, and (iii) providing occasional unpaid assistance to Woking Football Club, e.g. acting as Returning Officer for the election of directors. The interest does not prevent Mr Bryant from advising the Council on this matter.

In accordance with the Officer Employment Procedure Rules, Leigh Clarke (Finance Director) has declared an interest in this item arising from her husband having a small shareholding in the Club. The interest does not prevent Mrs Clarke from advising the Council on this matter.

REPORT ENDS



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## **EXTERNAL AUDIT REPORT TO THOSE CHARGED WITH GOVERNANCE (ISA 260) 2017/18**

### **Executive Summary**

At its meeting on 19 July 2018, the Standards and Audit Committee received the External Audit report to those Charged with Governance (ISA 260) 2017/18. An extract from the draft minutes is set out below.

“The Chairman welcomed Neil Hewitson from KPMG to the meeting, who advised the Committee that the statutory responsibility of the External Auditor was to issue an opinion on the Council’s financial statements along with a value for money conclusion. An unqualified opinion had been issued for both relating to the 2017/18 financial year.

The Committee noted the significant audit risks identified for the Council which were the valuation of land and buildings, valuation of investment properties, and pension liabilities. In addition, four other areas of audit focus had been highlighted as the consolidation of subsidiary statements, faster close, fraud risk from revenue recognition, and fraud risk from management override of controls. These items had been flagged previously due to the size of the figures concerned and the level of judgement required, and were not new for 2017/18.

It was considered very positive that overall no issues had been raised in the opinion, and the Committee thanked officers and KPMG for their work in enabling the accounts to be finalised in line with the faster close arrangements. Additionally, the recommendations from the previous year’s audit were noted to have been implemented.

The Chairman additionally noted that next year a new External Auditor would be in place and thanked KPMG for their work over the past few years.

### **RECOMMENDED TO COUNCIL**

**That the Report to Those Charged with Governance (ISA 260) 2017/18 and the Management Representation letter be received.”**

### **Recommendations**

The Council is requested to:

**RESOLVE That** the Report to Those Charged with Governance (ISA 260) 2017/18 and the Management Representation letter be received.

The Council has the authority to determine the recommendation(s) set out above.

**Background Papers:** None.  
**Reporting / Contact Person:** Leigh Clarke, Finance Director  
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